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MOVING CALENDAR

Please print this page and check off the items listed as you plan and prepare your move until you arrive at your new home or office.

6 Weeks Before Moving Date

- Set aside all items that will NOT be moved for garage sale.
- Start packing "off season" clothes and other non-essential items.
- Call 1st Class Moving for estimates on moving cost.
- Notify magazine subscriptions of your change in address.

5 Weeks Before Moving Date

- Get records of your pet's medical history and immunizations from the veterinarian. Be sure you have ample supply of heartworm and other preventive medications.
- Check with your doctors and dentist for all family records and prescriptions. If you are taking prescription medication, ask the doctor for new prescriptions. In case your medication gets lost in the move you can obtain replacements in the new city.

4 Weeks Before Moving Date

- Contact utility companies for refunds of your deposit and set turn-off dates.
- Service power mowers, snowmobiles, etc. Drain all gas/oil to prevent a fire in moving van.
- Get your children's school records.
- Contact your insurance agent to transfer or cancel coverage.

3 Weeks Before Moving Date

- Plan for storage or transport of valuables. Set insurance policies and other vital papers aside to be carried in your car.

2 Weeks Before Moving Date

- Empty your freezer and plan use of foods.
- Have your automobile(s) serviced.

1 Week Before Moving Date

- Transfer or close all your checking and savings accounts.
- Contact 1st Class Moving by telephone or e-mail to confirm your move.
- Arrange for sufficient cash or traveler checks to cover moving expenses. Unless you plan to use Credit Cards.
- Empty safe deposit box.
- Have appliances serviced for moving.
- Fill out change of address forms and give to the postmaster. (You can also do that on this website by clicking on Links then Change Address).
- Defrost freezer and clean refrigerator. Use baking soda or crumpled up newspapers to control odors.
- Put manuals and instruction on the home you are leaving for the new buyer in a place where they will find them.

- ___ Clean rugs or clothing before moving.
- ___ Separate cartons and luggage you need for personal/family travel.
- ___ Plan for special needs of children and pets.
- ___ Arrange to have utilities turned on at new address.
- ___ If house is sold, notify utilities to cut off the day after your moving date. If house is not sold, leave utilities on.
- ___ If house is not sold, arrange for lawn maintenance until it is sold.

Moving Day

- ___ **Make sure that 1st Class Moving has your Cell Phone Number in case you home phone has been disconnected. It is important that your mover can contact you on the moving date.**
- ___ Plan to spend the entire day at the house. Don't leave until the movers have gone.
- ___ Carry jewelry and valuable documents, insurance policies, passports and family photos yourself; or use registered mail.
- ___ Stay with the moving van driver to oversee everything.
- ___ Be sure to tell packers and/or drivers about fragile or precious items.
- ___ Take a final tour of the entire house (basement, attic, garage, backyard, bathrooms, and every room). Double check closets, drawers and shelves to be sure they are empty.
- ___ Approve and sign the Bill of Lading and make sure you get copies of all documents.
- ___ Double check with the driver to make certain moving company records show the correct delivery address and all contact telephone numbers possible, including cell phones. Give driver phone numbers both here and in new community to contact you in case of a problem.
- ___ Get complete routing information from the driver and provide him with directions if needed. Make sure you have 1st Class Moving's toll free number in case you need to call while in route.
- ___ Lock all the doors and windows. Advise your real estate agent and neighbors that the house is empty.
- ___ Leave all keys with new owner, realtor, or neighbor.
- ___ Let close friends and relatives know your route, including overnight stops.
- ___ Leave garage door remote controls on kitchen countertop. Check above the sun visor of all cars for garage door openers.

On Arrival at New Home

- ___ Obtain certified check or cashiers check necessary for closing on your new home.
- ___ Check on service of utilities at new address.
- ___ Check pilot light on stove, hot water heater and furnace.
- ___ Ask mailman for any mail he may be holding for you.
- ___ Have new address recorded on driver's license, or obtain a new one.
- ___ Register your car within 5 days after arrival in new state, to avoid penalty.
- ___ Register children in school.
- ___ Obtain phone numbers for emergencies, such as fire/police, and determine the nearest hospital.
- ___ Register to vote.
- ___ Don't forget to write 1st Class Moving to let them know about your experience, or simply fill out the online feedback form. We would love to hear from you. After all, it is customers like you that keep us in business. So,
THANK YOU FOR YOUR BUSINESS!